



## **Jackman Avenue Jr. P. School Council Meeting**

September 12, 2011 – Room 102 @ 7:00 pm - 9:00 pm

### **Attendees:**

*Council:* Michelle Wolfenden, Lissa Mitchell, Jen Cumming, Astrid Jacques, Kathryn MacDonald, Julie Dale, Karen Jungjohann, Joel Brody, Lisa Cruikshanks, Michelle Nelson, Ryan Granville-Smith, Gaylene Edmondson, Michael Moore, Grace Chao, Jeff Lennon

*Staff:* Freddy Frenette, Shaune Palmer

*Guest:* Stephanie Eaton

### **Absent:**

Antonia Guidotti, Kunle Bristow, Muriel Deschenes, Kamran Jafry

### **Minutes**

1 Motion to approve minutes from June 6, 2011 – by Jen Cumming and Michelle Nelson. Carried.

### **2 Principal update**

- Shaune introduced Freddie Frenette to the team as Jackman's new Vice Principal
- Late last Friday (September 9<sup>th</sup>) – Shaune was informed by the TDSB that a re-organization was needed, since some of Jackman class sizes were too large.
- Shaune indicated this was somewhat due to the fact that there were a few children that registered the week before school – specifically we have a high number of enrollments in Grade 3-4.
- Currently we have 28 children in some classes and the maximum allowed by the TDSB is 23.
- A letter will go home to families (on Tuesday September 13<sup>th</sup>) announcing that class sizes (English only program) and structure will change as of next week, the configuration of the classes will be as follows:
  - 1 – Grade 1 class
  - 1 – Grade 2 class
  - There will be a 3-4 split class
  - 1 – Grade 4 class
  - 1 – Grade 5 class
- Good news is that our JK enrollment numbers were down, so we anticipate that by 2014 when full day kindergarten takes affect we will be good shape to not exceed classroom capacity.

### **3 Welcome to Jackman BBQ**

- Michelle W has circulated a signup sheet for Thursday's BBQ, for those who have not signed up for a task, please do so
- We will be serving hot dogs (veggie, nitrate free and regular ), carrots and apples with water(from the water station that Ryan will manage)

- We have agreed that there will be a council table, Lisa C to supply balloons for the table and council members will take half hour shifts at the table to meet and greet families/parents
- The BBQ will take place (if no rain) outside by the Kindergarten area – logistics are currently being finalized - the idea is that the set up will be by the library area, so that the children can play in kindergarten playground.
- In the event of rain – the party will move indoors to the GPR, the grilling will be done under the awning in the front of the school.
- We are currently in need of a few green bins.
- As for BBQ – Jen C has volunteered her BBQ, but we need 3 large men to move it off her deck on Butternut and over to the school.

#### **4 Organization of council election night**

- After much discussion it was agreed that Shaune would officiate the election process
- The election process/flow of the evening will be as follows:
  - Shaune to welcome families and go over the election process
  - Shaune will let everyone know that election forms are available if anyone is considering running and they need to complete them asap
  - Each council position will be read out and then Shaune will read out who has decided to run
  - If there are multiple people running for a role – then Shaune will read the “bio” section of the nomination form and a ballot/vote will be held
  - The election process will start off with the positions of Co-chair
  - After the election has been completed – the new council will huddle and discuss the date of the next council meeting (October 3<sup>rd</sup>)

#### **5 Budget update**

- Jeff provided everyone at the meeting with the final budget numbers (actual for FY10/11 and budget projection for FY11/12)
- It was discussed with much vigor that Jackman has a surplus budget, which it was noted goes against the TDSB guidelines (bylaws?). Many council members (Lisa C, Michelle W, Gaylene) noted that over the past few years there were major initiatives that were earmarked to be paid by council, but these projects got funded through other means thus leaving the council with a surplus
- It is important to note that the surplus has been in decline for the past few years, but it would be, and I quote, “reckless” to use \$100K in a given calendar year
- Joel posed the question to council as to whether we should continue with the fundraising initiatives that we are currently doing – or if this is something we should stop – after much discussion, it was felt that this was a question that the new council would have to consider
- The Outdoor Environment Committee will be raising a motion at the first new council meeting to increase the OEC 2011-12 budget by \$2,250 to \$7,250 to accommodate the purchase of chess rocks. The rocks were planned for 2010-11 but the committee was unable to finalize the purchase in time for the 2010-11 fiscal year. The Council was unable to consider a motion to increase this program budget at the Sep 12th meeting because of the requirement for a minimum of 5 days prior notification for financial motions in excess of \$750.

- Astrid then presented a recommendation that we invite People for Education to the first council meeting in October
  - People for Education can provide strategies that schools can use for communities, councils and teachers.
  - This group would come to Jackman and facilitate for an hour on how to use community resources to strengthen our school.
  - For Jackman council this may be a good idea to help us discuss and address key ethical issues.
  - The cost for People for Education to attend the next council meeting is \$500.
  - The motion – Astrid moved that *we engage a facilitation session with People for Education at the October 3<sup>rd</sup> council meeting.*
  - This motion was approved.
  - Gaylene had stated that the Daycare (Donna) had wanted to present at the first new council meeting – but Shaune responded that could be moved to the second or subsequent council meeting.